

LONGWOOD CENTRAL SCHOOLS

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Dear Colleagues, Parents, and Students:

In accordance with the Safe Schools Against Violence in Education (SAVE) mandate from the New York State Education Department (8 NYCRR 155.17g), please review the important information below regarding school safety.

All staff completed safety training on New York State mandated topics including, mental health, violence prevention protocols, as well as district and building-level emergency plans.

For your reference, below is a list of procedures that buildings may initiate during the year:

- **Lockdown:** Secure school building and grounds during incidents that pose an immediate threat of violence in, or around, the school building.
- **Lockout:** Secure school buildings and grounds during incidents that pose an imminent concern outside of the building.
- **Evacuation:** Evacuate students and staff from the building (i.e., fire).
- **Hold-In Place:** Limit movement of students and staff while dealing with short term conditions/emergencies (i.e., power outage).
- **Shelter-In Place:** Shelter students and staff inside (i.e., weather emergency).

Plans and Practice: Each building in the district has a confidential Building Level Emergency Response Plan, Emergency Response Team, and Post Incident Response Team. The teams consist of school personnel, emergency responders and community liaisons. Students, staff, and emergency responders regularly participate in evacuation and lockdown drills to test their preparedness in the event of a crisis.

Our District School Safety plan, created by the District School Safety Team contains non-confidential emergency protocols and an abundance of mental health and violence prevention resources. The plan is located on the district website under "Departments" and "School Safety."

School Safety: Staffed by experienced civil service appointed guards, the school safety department utilizes intrusion detection/access control systems, closed circuit television cameras, mobile patrol, and visitor management systems. The school safety department is available 24/7 at 631.345.6500.

While parents are welcome, due to the current guidelines from the Center for Disease Control (CDC), visitors must follow the school's security protocols which have been revised this year and designed to keep the buildings safe and secure for children and staff. Visitors are required to produce photo identification. Please be advised, unannounced visits are not permitted.

School safety is everyone's job, if you see something, say something.

Sincerely,

Michael R. Lonergan, DSW
Superintendent of Schools

James Perrotta
Director of School Safety

www.longwood.k12.ny.us
Community Unity...Be A Part Of The Pride